LANTAOWORK APPAREL

INTERNAL QA COMPLIANCE

Mandatory Pre-Shipment & Safety Clearance Checklist

PRODUCT NAME		**STYLE / STYLE NO.**	
PO / BATCH NO.		**TARGET MARKET(S)**	Canada / USA / Global
QA INSPECTOR		**INSPECTION DATE**	

Instructions: This checklist must be completed and signed off by the QA Lead before any bulk production release. Ensure all supporting documentation is verified, cataloged, and linked to the batch tracking system. Refer to Canadian CCPSA and US CPSIA framework regulations for compliance criteria.

STATUS	COMPLIANCE REQUIREMENT	TECHNICAL DESCRIPTION & REFERENCE	VERIFIER / DATE
☐	**1. Product Classification** Verify product type (e.g., apparel, toy, sleepwear vs. daywear).	Determines applicable test standards and regulatory criteria based on age and use case.	
☐	**2. Age Grading Confirmation** Confirm the intended age demographic for the product.	Ensures safety standard alignment (e.g., 0-3 years, 3-14 years) across critical parts.	
☐	**3. Fabric Flammability** Match fabric flammability reports to actual bulk fabrics.	Must comply with 16 CFR 1610 (USA) / CAN/CGSB-4.2 No. 27.5 (Canada) flame resistance.	
☐	**4. Component BOM Review** Review Bill of Materials (BOM) for lead/phthalate exposure risk.	Checks metal fasteners, buttons, zippers, and plastics for total lead and plasticizer compliance.	
☐	**5. Drawstring Design Review** Verify drawstring designs against strict size ranges.	Ensures compliance with safety guidelines to prevent strangulation hazard (e.g., ASTM F1816).	
☐	**6. Bilingual Textile Label** Approve French/English bilingual textile care and content labels.	Required for Canada under the Textile Labelling Act (care instructions, fiber composition).	
☐	**7. Dealer Identity / CA Number** Confirm CA identification number or dealer identity.	Confirms legal Canadian importer identity or valid CA Number on the label.	

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☐	**8. Test Reports & Batch Linking** Verify current test reports and link directly to production batch.	Reports must be from an accredited lab and matched to the specific PO and mill run.	
☐	**9. Incident Escalation Contact** Confirm and document the active incident escalation contact.	Designated safety lead / recall coordinator assigned for rapid corrective actions.	
☐	**10. Traceability File Retention** Open trace file and secure for standard 6-year retention.	Mandatory record keeping for consumer product safety compliance (CCPSA/CPSIA).	

QA SPECIALIST / INSPECTOR	COMPLIANCE MANAGER APPROVAL
Signature / Stamp	Signature
Date	Date